Definitions

- **Novel “new” coronavirus**
  - **Virus** name: SARS-CoV-2
  - **Disease** caused by the virus is “coronavirus disease 2019” or “COVID-19”
Trigger Level 1 – Confirmed COVID-19 Case Within 25-Mile Radius of the Rensselaer Campus(es)

- Enact Social Distancing
  - Cancellation of all public events with 50 or more attendees, with outside participation
  - Internal seminars with external speakers considered on a case-by-case basis, with input from occupational physician and/or Student Health Center
  - Rensselaer community members requested not to attend large external events in the local area
  - Protocol will remain in place until rescinded by the Institute
- Classes will continue on a normal schedule
Trigger Level 2 – Confirmed Case Within the Rensselaer Community

- Rensselaer President declares an Institute State of Emergency and activates the following:
  - The Comprehensive Emergency Management Plan (CEMP)
  - The Executive Command Center
  - The Emergency Operations Group (EOG)

- Cancellation of all in-person instruction for 1 month or more
- Shutdown of the campus, except for critical operations
Trigger Level 2 – Confirmed Case Within the Rensselaer Community

- Identification of essential staff for critical operations, e.g.,
  - Communications
  - Special Equipment Operations
  - Live Entities (animals)
  - Housing and Dining
  - Student Health Center
  - Payroll

- Portfolio Business Continuity Plans Take Effect

- Designation of an Auxiliary Clinic
  - Academy Hall

- Plans to move people quickly; housing contingencies
Business Continuity Plans and Communication

- All portfolios have a business continuity plan
- Universitywide templates for communication are drafted
  - Portfolio-level communication templates that are consistent with universitywide messaging in place for rapid roll-out
- In all cases, Rensselaer will follow the guidance of the CDC, NYS Health Department, and the Rensselaer County Health Department
- In all cases, adequate stock of critical supplies will be identified and maintained
  - 1-month supply