



Rensselaer

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University Pandemic Planning Protocols

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President

March 2020

Definitions

- Novel “new” coronavirus
 - **Virus** name: SARS-CoV-2
 - **Disease** caused by the virus is “coronavirus disease 2019” or “COVID-19”

- **Trigger Level 1 – Confirmed COVID-19 Case Within 25-Mile Radius of the Rensselaer Campus(es)**
 - Enact Social Distancing
 - Cancellation of all public events with 50 or more attendees, with outside participation
 - Internal seminars with external speakers considered on a case-by-case basis, with input from occupational physician and/or Student Health Center
 - Rensselaer community members requested not to attend large external events in the local area
 - Protocol will remain in place until rescinded by the Institute
 - Classes will continue on a normal schedule

- **Trigger Level 2 – Confirmed Case Within the Rensselaer Community**
 - Rensselaer President declares an Institute State of Emergency and activates the following:
 - The Comprehensive Emergency Management Plan (CEMP)
 - The Executive Command Center
 - The Emergency Operations Group (EOG)
 - Cancellation of all in-person instruction for 1 month or more
 - Shutdown of the campus, except for critical operations

- **Trigger Level 2 – Confirmed Case Within the Rensselaer Community**
 - Identification of essential staff for critical operations, e.g.,
 - Communications
 - Special Equipment Operations
 - Live Entities (animals)
 - Housing and Dining
 - Student Health Center
 - Payroll
 - Portfolio Business Continuity Plans Take Effect
 - Designation of an Auxiliary Clinic
 - Academy Hall
 - Plans to move people quickly; housing contingencies

- All portfolios have a business continuity plan
- Universitywide templates for communication are drafted
 - Portfolio-level communication templates that are consistent with universitywide messaging in place for rapid roll-out
- In all cases, Rensselaer will follow the guidance of the CDC, NYS Health Department, and the Rensselaer County Health Department
- In all cases, adequate stock of critical supplies will be identified and maintained
 - 1-month supply



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